

Annual Leave Accruals Based on Prior Non-Federal Service

Service Credit

- Refer to the Guide for Processing Personnel Actions
- Service credit may not exceed the actual amount of service during which the individual performed duties directly related to the position to which he/she is being appointed
 - If an individual worked 4 years in a position meeting all the requirements, the agency cannot provide credit for any more than 4 years
- Service credit may only be credited in whole days

Retroactivity

- There is no provision for retroactivity
- Applicable only upon appointment to a position on/after April 28, 2005

Applicability

- May only be used to determine an employee's annual leave accrual rate